

WITKOWSKI Sp. z o. o. with headquarters in Pruszków (05-800), at ul. Magazynowa 7 ("WITKOWSKI" or "WE"), as the administrator of personal data, collects your personal data obtained during the conclusion of the contract with you and during its term ("Personal Data"), in particular:

name (s) and surname, e-mail address, contact address, company of the represented entity, telephone number, position,

o in the case of entrepreneurs, we additionally process: NIP, REGON, registered office address, bank account number,

We collect your Personal Data for the following purposes (in accordance with the principles of personal data processing - Article 5 of the GDPR):

on concluding the implementation of the contract and the services offered by you, including, in particular, the shipment of ordered goods and the implementation of payments, handling complaints,

on the performance of the obligations of WITKOWSKI Sp. z o.o. provided for by law, including in particular issuing and storing invoices and accounting documents, and for archiving purposes for protection of rights

to verify your payment credibility and creditworthiness, as well as to secure the amounts due to WITKOWSKI Sp. z o.o. payments (surety agreements and other securities), the legitimate interest of WITKOWSKI Sp. z o.o. within the meaning of the provisions on the protection of personal data, including marketing of products and services of WITKOWSKI Sp. z o.o. (direct marketing), about sending commercial information and carrying out marketing activities in the event of your separate consent.

WITKOWSKI Sp. z o.o. may transfer Personal Data to the following third parties for the purposes indicated in this document (in accordance with the transfer of personal data Article 44 to Article 50 GDPR):

1. entities with whom WITKOWSKI Sp. z o.o. has a cooperation agreement concluded ("Data Processor") in order to implement the contract that connects us, to fulfill the obligations of WITKOWSKI Sp. z o.o. provided for by law, protection of the rights of WITKOWSKI Sp. z o.o. in accordance with the law and the implementation of the legitimate interest of WITKOWSKI Sp. z o.o. within the meaning of the provisions on the protection of personal data; in particular WITKOWSKI Sp. z o.o. may transfer your Personal Data to entities such as: banks, debt collection companies, entities providing accounting services, companies providing postal and courier services, companies with whom we cooperate to provide marketing services. Such entities will be obliged under the agreements concluded with WITKOWSKI Sp. z o.o. contracts to apply appropriate security, technical and organizational measures to protect Personal Data and process them only in accordance with the instructions provided by WITKOWSKI Sp. z o.o.,
2. companies from the WITKOWSKI Capital Group,
3. supervisory bodies, authorities and other third parties; where it is necessary for the implementation of the objectives indicated above and the fulfillment of the obligations imposed by law, Personal data may be transferred to supervisory authorities, courts and other authorities (e.g. tax authorities and law enforcement authorities), independent external advisors (e.g. auditors) or entities providing benefits.

WITKOWSKI Sp. z o.o. undertakes to apply appropriate security measures, both technical and organizational, to protect your Personal Data. Personal data will be stored by WITKOWSKI Sp. z o.o. and / or Data Processors, only for the time necessary to achieve the purposes for which the data is collected, for the performance of obligations under the law, for a maximum of the period of securing materials necessary for legal proceedings (including tax proceedings) and until possible limitation of your claims and WITKOWSKI Sp. z o.o. .

You have rights regarding the protection of Personal Data. In accordance with the applicable data protection law, you are entitled to lodge a complaint with the competent supervisory authority (i.e. the President of the Personal Data Protection Office or its successor).

In addition, in accordance with the rights of the data subject contained in Articles 12 to 23 of the GDPR, you have the right to:

1. request access to Personal Data; the data subject is entitled to obtain from WITKOWSKI Sp. z o.o. confirmation as to whether personal data concerning him are processed, and if so, he is entitled to access them by WITKOWSKI Sp. z o.o. provide you with a copy of your Personal Data subject to processing upon request. For any subsequent copies you request, WITKOWSKI Sp. z o.o. may charge a fee in the amount resulting from administrative costs,

2. rectify Personal Data; you have the right to rectify the Personal Data that concerns you and which is incorrect. Taking into account the purposes of processing, you have the right to request that incomplete Personal Data be supplemented, including via pr